

Language & Expression - Skilled 1 - Unit 10

Research and Report

 **Sessions:** 6 sessions  **Subject:** Language & Expression

TOPICS

- Note taking
- Citing sources

KNOWLEDGE

- Good notes capture facts in your own words
- Citing shows where facts come from
- Headings keep information organised

SKILLS

- Plan a report with an introduction, logically ordered sections and a concise conclusion
- Paraphrase research into clear, accurate sentences
- Use data and examples to support statements
- Integrate quotations where the exact wording matters
- Write captions and labels for visuals
- Edit for factual accuracy and clarity

INCLUSION (DIFFERENTIATION)

- Stretch - add a simple comparison table
- Support - provide a note taking template with bullet points

TEACHING IDEAS

Question focus: write a one-sentence aim for the report and keep it visible while researching
Section plan: list section headings before drafting any paragraphs
Evidence balance: include a mix of data, examples and where needed brief quotations
Caption craft: write one-sentence captions that explain what each visual shows
Accuracy sweep: check each claim against a source and correct any uncertainty
report – a factual piece of writing that presents researched information
caption – a short explanation that accompanies an image, diagram or table

BOOK RESOURCES

CGP KS3 English Revision Guide - Section Two: Reading and Writing Non-Fiction - Writing to Inform, Advise and Explain (Page 25)